

Arizona Automobile Theft Authority
2012/2013 Professional Training Grant Travel Voucher/Expense Report

Instructions for completing report:

1. Complete one form for each person.
2. Reports must be received within 30 days of training.
3. Return form to AATA (mail, fax or email)

Grant Agency	_____
Address	_____
City, State Zip	_____
Agency Contact	_____
Phone	_____
E-mail	_____
Training Name, Location, Dates	_____ _____ _____
Staff receiving training	_____

Expense recap:	Enter Grant Amount <u>Awarded</u>	Actual Cost of <u>Training/Expenses</u>
Registration Fee	_____	_____
Hotel	_____	_____
Transportation - Airfare	_____	_____
Total	=====	=====

Approved by	Title	Date
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Mail completed reports to:

Ann Armstrong
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FAX - 602 364-2897
Email - ann.armstrong@aata.az.gov